INSTRUCTIONS FOR THE USE OF THE IRISH ENGINEERING SERVICES CERTIFICATION MARK

We will advise you of the details of the Irish Engineering Services Certification Mark, you may display the Irish Engineering Services Certification Mark on company documentation but not on products or product packaging. The Mark may not be used on laboratory test, calibration or inspection reports, as such reports are deemed to be "products" in this context.

Your quality system will be subject to an agreed programme of surveillance audits during which we would seek evidence that the system has been consistently applied during the intervening period. In the event that your quality system persistently or seriously fails to meet the requirements, there is evidence of persistent misuse of the Irish Engineering Services Certification Mark or in the case of non-payment of fees, your registration will be suspended. If suitable corrective action cannot be implemented within an agreed timeframe the registration will be withdrawn. During periods of such suspension or withdrawal of registration you must return our certificate and discontinue use of documents bearing the Irish Engineering Services Certification Mark.

You will have the right to appeal to an independent panel the decision to suspend or withdraw your registration and you will have the right to challenge the membership of the appeals panel

IRISH ENGINEERING SERVICES

INSTRUCTIONS FOR THE USE OF CE MARKING ON PRODUCTS

You are reminded that there are instructions associated with CE marking of products summarised in the relevant European Directives or National legislation. Where products are subject to European Directives or National Regulations, the CE marking can only be applied when the relevant requirements for the conformity assessment module have been met. If you have a registration certificate for a "QA" module of an EU directive (e.g. Module H), this cannot be used to infer that your entire quality management system has been registered.

Before the CE Marking may be applied you must ensure that the relevant conformity assessment procedures covering design examination, type examination and manufacture, as applicable, have been followed and that the declaration of conformity has been completed. In most cases, this will require our involvement as your Notified Body whereupon our registration number **2820** must be added to the CE mark on completion.

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In the case of "QA" modules you must continue to implement the technical and systems aspects related to the module of the Directive. Any proposed changes affecting the status of the technical or systems aspects must be communicated to us in writing prior to implementation.

Your quality system will be subject to an agreed programme of surveillance audits during which we would seek evidence that the system has been consistently applied during the intervening period. In the event that your quality system persistently or seriously fails to meet the requirements, there is evidence of persistent misuse of the CE Mark or in the case of non-payment of fees, your registration will be suspended. If suitable corrective action cannot be implemented within an agreed timeframe the registration will be withdrawn. During periods of such suspension or withdrawal of registration you must return our certificate and discontinue use of our registration number **2820**.

If you wish to change the scope of your approval, we may need to carry out additional assessments to verify their validity.

As a Notified Body we are required to notify suspension or withdrawal of our certification to other European Members states.